

## **Regular Business Meeting**

The Regular Business meeting began at 1:45 p.m. in the Charles Hunter Conference Room of the Haze Hunter Conference Center.

**Trustee Members Present:** Chair Eric Leavitt; Vice Chair Jim Johnson; Trustees Ann Marie Allen, Matt Cannon, Marshall Erb, Nate Esplin, Sherrie Hansen, Jeffrey Hertig, Carolyn Higbee and Mark Russell.

**Others Present:** Interim President Rich Kendell; Provost Brad Cook; Vice Presidents Stephen Allen (Interim); Stuart Jones; Dialea S. Adams, Secretary; Michael Carter, Assistant Attorney General; Jacob Askeroth, President Council Fellow; Ken Beazer, Director of Athletics; Thomas McFarland, Chief Information Officer; Julie Larmore, Staff Association President; Jeff Orton, Internal Auditor; Emily Dean, Faculty Senate President-Elect; Wes Curtis, Executive Director of Regional Services; Tom Morgan, Director of Head Start; Bill Byrnes, Associate Provost; Michael Beach, Controller; James McDonald, Dean of Humanities and Social Sciences; Carl Templin, Dean of the School of Business; Greg Powell, Associate Professor of Management; Todd Petersen, Associate Professor of English; Amy McIff, Creative Media & Outreach Specialist; and Bailey Bowthorpe, SUUSA Academic Vice President. Students Dallan Wright, Jakob Weyland, Erik Carlson, Kaleigh Wayment, Lance Lawry, Emily Burt, Dallin Crane, Ryan Logan, and LaBrandon Fransen.

### **1. Welcome By Chair Leavitt**

Eric Leavitt called the meeting to order and welcomed the board and other guests to the meeting.

### **2. Minutes of August 23, 2013, Trustees Meeting**

The trustees reviewed the minutes of August 23, 2013. A motion was made by Mark Russell to approve the minutes as printed; second on motion was made by Jeff Hertig. Vote unanimous.

### **3. Revised Calendar Dates for Trustees Meetings for 2013 & 2014**

The board reviewed the revised 2013 Trustees Meeting Dates and the Proposed 2014 Trustees Meeting Dates. It was noted that the January 3, 2014, meeting needs to start later in the morning; it was proposed that it start at 10:30 a.m.

### **4. Policy #11.1 SUUSA Constitution**

Bailey Bowthorpe, SUUSA Academic Vice President, presented the proposed changes to the SUUSA Constitution. By policy, the constitution is required to be reviewed and updated, as needed. A committee made up of 15 students was created to review the

constitution in its entirety. The changes to the policy included language that increased the academic requirements to serve on SUUSA and also more clearly outlined the procedure as it related to the line of succession in the event that an SUUSA elected position is vacated. A motion was made by Jim Johnson to approve Policy #11.1 SUUSA Constitution as printed; second on the motion was made by Jeff Hertig. Vote unanimous.

5. **Policy #5.46 Classification of Gift and Sponsored Projects**

Stuart Jones reported that updates to this policy define how different types of gifts or grants will be handled and still meet the reporting and accounting requirements. A motion was made by Mark Russell to approve Policy #5.46 Classification of Gifts and Sponsored Projects as printed; second on motion was made by Carolyn Higbee. Vote unanimous.

6. **R-401-5 Proposal to Establish Center for Executive Development**

Dean Carl Templin and Greg Powell reported to the trustees the concept of establishing a center for executive development that would serve small to medium sized types of corporate training. The School of Business first provided training with Questar, a very successful event. It is proposed that a center be developed so that other opportunities may be provided for other companies. The goal is to build relationships with private companies which may allow our students to experience internships or other experiences through private industry. A motion was made by Ann Marie Allen to approve R-401-5 Proposal to Establish Center for Executive Development as printed; second on motion was made by Mark Russell. Vote unanimous.

7. **Request for Film and Screen Studies Minor**

Todd Petersen introduced that there has been several requests for a minor in film and screen studies. Since many of the courses are already taught, it would be simple to develop an 18 credit multi-disciplinary minor that would be based out of the English department. A lengthy discussion ensued on what and who would determine the appropriate content and required curriculum for certain classes. A motion was made by Jim Johnson to approve the Request for Film and Screen Studies Minor; second on motion was made by Marshall Erb. Vote unanimous.

8. **Head Start Proposed 2014-2015 Grant Proposal (GABI Report)**

Tom Morgan reported that the 2014-2015 grant proposal required board approval. Part of the budget within this proposal would allow for a 1% increase to staff of Head Start. A motion was made by Jeff Hertig to approve the Head Start Proposed 2014-2015 Grant (GABI Report) as printed; second on the motion was made by Sherrie Hansen. Vote unanimous.

**9. Head Start Self-Assessment Report & Continuous Improvement Plan**

Each year all Head Start programs are required to conduct a self-assessment and submit a continuous improvement plan to the regional office. The report and plan must be shared and approved by the board of trustees. A motion was made by Mark Russell to approve the Head Start Self-assessment Report & Continuous Improvement Plan as presented and printed; second on the motion was made by Jim Johnson. Vote unanimous.

**10 Head Start Policy Council By-Laws 2013-2014**

The by-laws for 2013-2014 Head Start council are determined by elected parents and community members for the program. The by-laws are modified by the council and this group has requested that they choose their own chair. A motion was made by Sherrie Hansen to approve Head Start Policy Council By-Laws 2013-2014 as printed; second on the motion was made by Ann Marie Allen. Vote unanimous.

**11. Commencement 2014 Proposed Schedule**

It is proposed for this year's commencement events that all convocations and commencement exercises be consolidated to one day. This is scheduled for Friday, May 2. A motion was made by Carolyn Higbee to approve the Commencement 2014 Proposed Scheduled as provided; second on the motion was made by Sherrie Hansen. Vote unanimous.

**12. Report of the Chair of the Board**

No report given.

**13. Report of the President**

President Kendell reported that the October enrollment report shows that we are down around 5%. We are working on a strategic plan to grow SUU. Our target for the year 2019 is 9,500 students (headcount).

**14. Report of Athletics**

Ken Beazer introduced Commissioner Doug Fullerton of the Big Sky. Mr. Fullerton talked to the board about the NCAA and self-governance. Athletics is one of the most regulated organizations in the nation. Safety of our athletes is critical as well as to provide them with the opportunity to obtain a degree.

**15. Report of Advancement & Regional Services**

No report given.

**16. Report of University Relations**

No report given.

**17. Report of Student Body President**

Jeff Hertig reported on homecoming activities thus far. Everyone is looking forward to tonight's celebration of Forever Red and tomorrow events including the football game.

Jeff handed out a report of "Why SUU Students Drop Out or Stop Out of School". Amongst the reason, is the cost of tuition and the need for student employment. SUU has the third highest tuition rate in the USHE system and the students are asking why we are so costly. The students value their education, but costs must be held down.

**18. Report of Faculty Senate**

Emily Dean reported that the senate is discussing the flexible work load policy for faculty, as well as the LRT policy and due process policy. The policy will be forwarded to the board in the next few months for approval.

**19. Report of Staff Association**

Julie Larmore reported that the opening social was a successful event and thanked President Kendell for allowing the staff a two hour lunch allotment that day. As part of the opening social, many staff members were awarded plaques for years of service. The staff association has focused on increasing donations from its members for the staff association scholarship fund.

**OMITTED from original agenda**

**Report of Alumni**

Mark Russell reported that homecoming is one of the busiest times of the year for the alumni department. The homecoming banquet that was held last evening was a wonderful event and they are looking forward to the festivities of Friday and Saturday.

Mark reported that the Thor Thunder Classic golf tournament raised over \$80,000 for student scholarships.

**20. Approval of the Consent Calendar**

Motion made by Marshall Erb to approve the consent calendar items:

- A. July 2013 Investment Report
- B. August 2013 Investment Report
- C. Head Start Budget Reports for August 31, 2013
- D. Personnel
- E. Motion for Executive Session

Second on the motion made by Mark Russell, vote unanimous.

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The meeting was adjourned at 4:49 p.m.